

REM - REAL ESTATE MANAGEMENT

REM 100 Access and interpret legislation in Real Estate 1 (1-3-4)

This module aims to identify, access and interpret legislation relevant to work in real estate. It includes developing an understanding of the legislative framework, its structure and the impact of legislation on work in real estate.

REM 101 Promote property management products and services 1 (1-3-4)

This module aims to identify opportunities for greater relationships within the agency and opportunities for improvement in current property management services, monitoring client satisfaction and the provision of client care to build loyalty with existing clients, developing and implementing strategies, and communication and promotional services, to develop the agency's property management services. This unit applies to people currently working in or seeking to work in real estate.

REM 102 Establish landlord relationships 1 (1-3-4)

This course aims to establish landlord relationships to support property management. It includes establishing an agreement with a landlord to provide residential property management services and maintaining the relationship including keeping records of interactions with landlords. This course applies to people currently working in or seeking to work in real estate.

REM 103 Manage tenant relationships 1 (1-3-4)

This course is designed to equip learners with essential skills and knowledge to effectively manage relationships with tenants, from initial enquiries to the recommendation of tenant to Landlord; the learning objectives are achieved by developing students' ability to conduct comprehensive tenant review and selection. Real estate professionals are expected to have the ability to handle tenant interactions proficiently as a set of skills that significantly can influence both tenant and landlord satisfaction and retention, which in turn impacts the success of the overall real estate business.

REM 104 Access and process property information in Real Estate (1-3-4)

This unit aims to provide learners with the knowledge and skills to access and process property information in a format that is suitable for day-to-day activities. The unit applies to support workers in the real estate industry undertaking tasks with at least a moderate degree of autonomy and performing routine activities without close supervision.

REM 105 Access and interpret legislation in Real Estate 2 (1-3-4)

This unit aims to provide learners with the knowledge and skills to identify, access and interpret legislation relevant to work in real estate. It includes developing an understanding of the legislative framework, its structure and the impact of legislation on work in real estate.

REM 106 Promote property management products and services 2 (1-3-4)

This unit aims to provide learners with the knowledge and skills to promote property management products and services. It includes identifying opportunities for greater relationships within the agency and opportunities for improvement in current property management services, monitoring client satisfaction and the provision of client care to build loyalty with existing clients, developing and implementing strategies, and communication and promotional services, to develop the agency's property management services. This unit applies to people currently working in or seeking to work in real estate

REM 107 Establish landlord relationships 2 (1-3-4)

This unit aims to provide learners with the knowledge and skills to establish landlord relationships to support property management. It includes establishing an agreement with a landlord to provide residential property management services and maintaining the relationship including keeping records of interactions with landlords. This unit applies to people currently working in or seeking to work in real estate.

REM 108 Manage tenant relationships 2 (1-3-4)

This unit aims to provide learners with the knowledge and skills to determine landlord expectations for tenant selection and ongoing tenancy management.

REM 109 Use effective business communication (2-2-4)

The learner will gain the knowledge and skills of a range of business communications that result in effective communication in the workplace. They will understand and apply effective communication in their interactions involving the routine exchange of ideas and information on business topics that will enable the learner to communicate effectively.

REM 130 Apply comprehensive workplace skills 1 (0-4-4)

This unit aims to provide learners with the knowledge and skills to assume control, coordination or administrative implementation of responsibilities that include leading teams.

REM 200 Establish and maintain property management portfolio-1 (1-3-4)

This unit aims to provide learners with the knowledge and skills to maximise a property management portfolio. It includes analysing current and future property demands in a target area, analysing the current property management portfolio, identifying underperforming services and properties and developing strategies to consolidate a property management portfolio for increased opportunities. This unit applies to people currently working in or seeking to work in real estate.

REM 201 Manage short-term or holiday letting-1 (1-3-4)

This unit aims to provide learners with the knowledge and skills to manage short-term or holiday letting where a residential tenancy agreement is not required. It includes managing bookings, maintaining premises and processing funds for deposit, accommodation, cancellations and miscellaneous charges, with a focus on providing professional guest service and satisfaction.

REM 202 Prepare for professional practice in Real Estate-1 (1-3-4)

This unit aims to provide learners with the knowledge and skills to understand the personal and legislative requirements of professional practice in real estate. It includes expressing a thorough understanding of the business structures, regulatory framework, codes of practice and professional development pathways within real estate.

REM 203 Develop budgets and forecasts-1 (1-2-3)

This unit will provide learners with the skills and knowledge required to prepare budgets and forecasts for management use.

REM 204 Develop budgets and forecasts-2 (1-1-2)

This unit will provide learners with the skills and knowledge required to prepare budgets and forecasts for management use.

REM 205 Demonstrate knowledge and understanding of the Real Estate lifecycle-1 (1-3-4)

This unit aims to provide learners with the knowledge and skills to comply with ethical practice in a real estate agency in order to contribute to the quality and effectiveness of agency activities. The unit applies to support workers in the real estate industry undertaking tasks with at least a moderate degree of autonomy and performing routine activities without close supervision.

REM 206 Demonstrate knowledge and understanding of the Real Estate lifecycle-2 (1-3-4)

This unit aims to provide learners with the knowledge and skills to comply with ethical practice in a real estate agency in order to contribute to the quality and effectiveness of agency activities. The unit applies to support workers in the real estate industry undertaking tasks with at least a moderate degree of autonomy and performing routine activities without close supervision.

REM 207 Establish and maintain property management portfolio-2 (1-3-4)

This unit aims to provide learners with the knowledge and skills to maximise a property management portfolio. It includes analysing current and future property demands in a target area, analysing the current property management portfolio, identifying underperforming services and properties and developing strategies to consolidate a property management portfolio for increased opportunities. This unit applies to people currently working in or seeking to work in real estate.

REM 208 Manage short-term or holiday letting-2 (1-3-4)

This unit aims to provide learners with the knowledge and skills to manage short-term or holiday letting where a residential tenancy agreement is not required. It includes managing bookings, maintaining premises and processing funds for deposit, accommodation, cancellations and miscellaneous charges, with a focus on providing professional guest service and satisfaction.

REM 209 Prepare for professional practice in real estate-2 (1-3-4)

This unit aims to provide learners with the knowledge and skills to understand the personal and legislative requirements of professional practice in real estate. It includes expressing a thorough understanding of the business structures, regulatory framework, codes of practice and professional development pathways within real estate.

REM 230 Apply comprehensive workplace skills 2 (0-4-4)

This unit aims to provide learners with the knowledge and skills to assume control, coordination or administrative implementation of responsibilities that include leading teams.

REM 231 Apply comprehensive workplace skills 3 (0-2-2)

This unit aims to provide learners with the knowledge and skills to assume control, coordination or administrative implementation of responsibilities that include leading teams.

REM 240 Maintain continuous professional development and professional practice (1-2-3)

This unit aims to provide learners with the knowledge, skills and competencies to be able to reflect on and in their professional practice in relation to their roles and responsibilities. Learners will identify, plan, improve their own professional learning and development and occupational knowledge, skills and competencies. The unit will provide learners with the knowledge, skills and competencies needed to monitor and evaluate the impact of their improved performance.